

EAST WHITELAND TOWNSHIP PARK & RECREATION BOARD

May 23, 2023 (in-person)

Meeting Minutes

1. Call to Order & Housekeeping – 7:00 p.m.
  - a. Board in Attendance: Tim Phelps, Carol Rapp, Gail Keyes, Chuck Barbera, Tara Pellini, Amit Kohli, Tom O’Neill
  - b. Staff in Attendance: Catherine Ricardo, Brittany Carosello
  - c. Supervisor in Attendance: None
  - d. Resignation of Chuck Barbera
    - i. Resignation was accepted by board
    - ii. Voted for Tom O’Neill, Vice Chair to take over as Chair
  - e. Approve April 25, 2023 meeting minutes – minutes approved with corrections
  
2. Updates
  - a. Supervisor’s Actions from May BOS meeting:
    - i. Brittany/Catherine will update
      1. BOS approved 2024 Grant applications to be submitted
  - b. Trail Connections (Sidley, KDM, Patriot’s Path, Moores Road)
    - i. No updates on Patriot’s Path or Moores Road
    - ii. Sidley Mill Meeting June 13<sup>th</sup> to discuss proposed plan
    - iii. Discussion on KDM trail connection – GVSD to build when instructed by township
  - c. PROS Plan – Parks & Rec Priority Assessment Letter
    - i. Catherine indicated PRB letters has been received by BOS
  - d. Bench/Tree/Plaque process – Mom’s Club Request
    - i. Catherine connecting with Mom’s Club Presidents
    - ii. EWT confirmed bench/tree/plaque application has been created
  - e. Camp Update, Scholarships
    - i. Camp is full with 8 families on the waiting list. All notified that the camp registration was full and closed
    - ii. Camp Director still interviewing for Counselor
    - iii. 106 kids registered for camp. 14 Camp Counselors hired
    - iv. Two scholarships were awarded to eligible candidates
    - v. Looking into field trips for kids and bussing options
  - f. Parks (Project Status Update):
    - i. Down East (expansion, parking, future plans)
      1. No updates
    - ii. Bacton Hill (construction update, fence/restrooms, geese, Mom’s Club Contribution)
      1. Posted the Park is Not Open
      2. Contractor working on final punch list
      3. Grand Opening date still not scheduled until all issues are resolved

- iii. Valley Creek (proposed Bistro, ideas for house)
    - 1. Property is heavily restricted
    - 2. Can be used for a municipal use
    - 3. Friends and Friends looking at possible renovation for future township programming
  - iv. Battle of the Clouds (play equipment replacement, bee/wasp issue)
    - 1. Playground equipment proposed, color to be consistent across BoC, Birch, and Bryn Erin
    - 2. Selection of equipment is being mindful of ADA compliance.
      - a. Bacton Hill is ADA compliant
    - 3. Safety surface is currently mulch
  - v. Birch (community assessment)
    - 1. Questionnaire being sent to neighbors to determine demographic of play equipment. Working with community resident to present with community
  - vi. Bryn Erin – replacing playground equipment at the larger park
- g. Concerts – Chill on the Hill
- i. May 17<sup>th</sup> concert was great, Winslow Band enjoyed, Locust Land & Scoops n’ Smiles present, about 200 people
  - ii. Next concert is June 21<sup>st</sup>, 3 bands, Blues Fest – Longest night so longest show
  - iii. 3<sup>rd</sup> concert is July 19<sup>th</sup>, Lauren Hart & Alexis Cunningham
  - iv. 4<sup>th</sup> (last concert) is August 16<sup>th</sup>, Big Takeover & Big Sand
  - v. More assistance from board for events.
    - 1. Consideration of reserving multiple spots for food delivery
    - 2. Food trucks want a guarantee, so committee prefers a BYOFood
    - 3. Connect with Volunteer Organizations for help
- h. Movie Night(s)
- i. August 25<sup>th</sup> at Valley Creek Park – Movie TBD
  - ii. 2<sup>nd</sup> Movie Night – TBD
    - 1. Create a Marketing Communication Plan for promote these movie nights
    - 2. Consider beginning of season of full township event schedule
- i. Friends of East Whiteland Parks & Recreation:
- i. Chuck Barbera resigned from group
- j. Sub-committees:
- i. Cricket Pitch – No updates
  - ii. Playground equipment committee (C. Rapp, G. Keyes, J. Neild)
    - 1. Two field trips to Birch Park, Down East, Bryn Erin and Ecology Park, assessed the park based on template criteria
      - a. Still need to schedule Battle of the Clouds and Valley Creek
  - iii. GVCO committee (T. O’Neill, T. Pellini)
    - 1. Still needs to be kicked off with Tim Walsh
    - 2. Consider Steve and Catherine for committee
  - iv. Bacton Hill Park Grand Opening committee (A.K. & Scott Lambert)
    - 1. Waiting on completion of final punch list for the park

3. Business to Discuss
  - a. GoWilma
    - i. Submitted Valley Creeks for program
  - b. Morgan (Intern) is planning additional programming
    - i. National Night Out – August 1<sup>st</sup> at Valley Creek Park
    - ii. Trunk or Treat – October 29<sup>th</sup>, 2-5pm at Township Building
4. Public Comment - None
5. Next Meeting – June 27, 2023 at 7:00 p.m. (in person)
6. Meeting Adjournment