



# EAST WHITELAND TOWNSHIP

THE HEART OF GREAT VALLEY

**Board of Supervisors**  
**January 4, 2021**  
**Re-Organization Meeting**  
**5:00 PM**  
**(revised 12/31/20)**

**1. Call to Order by Chairman pro tem (SL):**

Pledge of Allegiance

**2. Board Appointments – Motion to appoint – Scott Lambert Acting as Chair Pro Tem**

1. Chair of the Board
2. Vice Chair of the Board
3. Delegate to State Convention of PA Association of Township Supervisors
4. Representative to the East Whiteland Township Volunteer Fire Board of Directors Association

**3. Administration Appointments:**

Be it hereby resolved that the Board appoints the following individuals and/or firms to serve in the positions specified: Resolution 1-2021

- 1) John Nagel, Township Manager; Treasurer
- 2) Donna Wikert, Assistant to the Township Manager; Board Secretary; Right to Know Officer
- 3) Steve Brown, Assistant Township Manager; Director of Codes & Life Safety
- 4) John Neild, Director of Public Works
- 5) Usha Hogan, Director of Finance; Assistant Township Treasurer
- 6) Chris Yeager; Chief of Police
- 7) John Kopacz; Police Lieutenant
- 8) Matt Fink, Chief Fire Officer, Deputy Director of Codes & Life Safety for Fire & Emergency Medical Division, Interim Fire Marshal
- 9) Jack Stewart, Interim Assistant Fire Marshal
- 10) Loren Nafziger, Emergency Management Coordinator
- 11) Brian Willicombe, Building Code Official
- 12) Vacant - Deputy Director of Codes & Life Safety; Assistant Fire Marshal
- 13) Zachary Barner, Director of Planning & Development
- 14) Ted Locker, Zoning Officer; Codes Enforcement Officer

- 15) Hamburg, Rubin Mullin Maxwell & Lupin, Township Solicitor
- 16) ARRO Consulting, Civil Engineer
- 17) Pennoni, Sewer Engineer
- 18) McMahon Associates, Transportation Engineer
- 19) Land Concepts, Landscape (Land planning and Landscape Architecture)
- 20) Natural Lands, Open Space Consultants
- 21) Campbell Durrant Beatty Palombo & Miller, Labor Attorney
- 22) Maillie, Certified Public Accounting
- 23) All Covered, Information Technology Consultants
- 24) Keystone Municipal Services, Building Plan Review & Inspection Consultants
- 25) Unruh Turner Burke & Frees ZHB and UCC Board of Appeals Solicitors

**4. Appointments to Boards and Commissions:**

Be it hereby resolved that the Board appoints the following individuals to serve on the following Boards and Commissions for the terms specified: Resolution 2-2021

Zoning Hearing Board 3 Year Term – Jay Levin

Historical Commission 5 Year Term – Theresa Schatz, Ian Scott (1 Vacancy)

Park & Recreation Board 5 Year Term - Barbara Ann Thav, Chuck Barbera and Tim Phelps (1Vacancy)

Environmental Advisory Council 1 Vacancy

Vacancy Board 1 Year Term – Jerry Pyne

Pension Board 3 Year Term – Steven Schmid, Bob Logan, Dante Bradley, Craig Eppler

**5. Appointment of Emergency Services Providers: Resolution 3-2021**

Matt Fink, Deputy Director of Codes & Life Safety for Fire & EMS Division; Chief Fire Officer

**6. Appointment of Local Service Tax Collector Keystone Collections group – Resolution 4-2021**

**7. Appointment of Earned Income Tax Collector Keystone Collections group – Resolution 5-2021**

**8. Establish the months during which the Township will accept roads for Dedication – Resolution 6-2021**

**9. Consider adoption of 2021 Fee Schedule – Resolution 7-2021**

**10. Appointment of Alternate Delegate to Chester County Tax Collection – Usha Hogan - Resolution 8-2021**

**11. Naming Banks as Depositories for Township Funds: Resolution 9-2021**

1. Key Bank
2. Meridian Bank
3. WSFS
4. Stifel

- 12. Appointment of Authorized Drivers of Township Vehicles for 2021 – Resolution 10-2021**
- 13. Adopt the Multi-Jurisdictional Hazard Mitigation Plan of Chester County – Resolution 11-2021**
- 14. Emergency Operations Plan – Resolution 12-2021**
- 15. Tax Levy Resolution of East Whiteland Township – Resolution 13-2021**
- 16. Establish Amount of Surety Bond** for Treasurer at \$3,000,000 and Assistant Treasurer at \$3,000,000
- 17. Establish 2021 Meeting Dates & Holiday Schedule (unless otherwise advertised)**
  1. Board of Supervisors will meet at 7pm on the second Wednesday of the month
  2. Environmental Advisory Council will meet at 7:30pm on the first Thursday of the month
  3. Historical Commission will meet at 7pm on the third Wednesday of the month
  4. Park & Recreation Board will meet at 7pm on the fourth Tuesday of the month
  5. Planning Commission will meet at 7pm on the fourth Wednesday of the month, public work session will be conducted at 6:30pm prior the regular meeting.
  6. Zoning Hearing Board will meet at 7:15 pm on the fourth Monday of the month
  7. Pension & Other Post Retirement Employee Benefits Board of Trustees will meet at 4:00pm on February 17, May 19, August 18, November 17
- 18. Public Comment: General** (for items not specifically listed on the Agenda)
- 19. Other Business**
- 20. Meeting Adjournment**