

PARKS & RECREATION
EAST WHITELAND TOWNSHIP

April 25, 2017

MEETING AGENDA

1. Call to Order – 7:00pm
 - a. In attendance: Amanda Snyder, Gayle Keyes, Barbara Ann Thav, William Steele, Matthew Mcguire, Tim Phelps, John Nagel and Chuck Barbera. Kristin Thomas.
Community: Keith Walsh (GVCO), Tamara Hoffritz, Stephen Schmid
2. Approval of the March 28, 2017 meeting minutes
 - a. Minutes approved.
3. Discussions:
 - a. GVCO Report – Keith Walsh
 - i. Obtained all approvals. Meeting with architects currently. Still fundraising. Goal is building a community center, not just sports. Will partner only with nonprofits.
 - b. Review ARRO quote for Phase-One Approach to Swanenburg Property
 - i. Approved to move forward to work with ARRO on a quote
 - ii. cost projected would be \$9,700.00
 - iii. Design and grade a 10 space parking lot and trail, stormwater management, design erosion and sedimentation controls, prepare plans, profiles and details, provide catalog details for trash cans, benches and

park sign.

- iv. Barbara Ann Thav suggested we get specifics for costs of a project manual, bidding services and construction services. After obtaining this information we can present it to the supervisor's board for approval.
- v. Barbara Ann motioned to move forward on the project at Swanenburg contingent on the notification of the additional fees. The motion passed.

c. Managing the new Parks & Recs general email inbox

- i. The board decided to defer having an email inbox for the board. William Steele will be discussing this internally.

4. Public Comment: General

- a. Stephen Schmid asked about the Open Space committee. He asked if we have a deficiency of open space. Tim Phelps explained we are trying to define open space and determine if there is a need. Mr. Schmid asked if there will be a working document by the end of summer. Tim Phelps said that is the hope.
- b. Tamara Hoffritz asked about a possible referendum for a vote to increase taxes to fund open space. Tim Phelps said that we do not know about how we will fund anything until we have a plan defining what we need. Ms. Hoffritz asked for a timeline, and Mr. Phelps said that he is hoping to gather information within the year. Gayle Keyes stated that there was a deficiency identified when a study was conducted over 10 years ago.

5. Old Business:

- a. Updates on estimates for Valley Creek Ribbon Cutting Event

- i. The board agreed to ask Randini the Remarkable to provide juggling entertainment, and Keith Walsh will share info about a group to do face painting. (June 14 530-630)
 - ii. Discussion about how we will advertise the event. Tim Phelps said his staff will create the flyer, but he will need all the content.
 - iii. need to contact the police department for the billboard, confirm food truck, check on budget for advertising.
 - iv. John Nagel is going to put an article in Great Valley Magazine.
- b. Update from the Open Space & Trails Committee
 - i. See above in public comments.
- c. Update from the Swanenburg Property Use Sub Committee
 - i. see discussions about Arro above.
- d. Valley Creek Park Project Update
 - i. House was being painted. Playground and pavilion is complete. William Steele said they are getting estimates to fix up the tennis courts.
- e. Birch Road Park Project Update
 - i. Peco gave the last approval today. Once all the paperwork is signed, the township can get started. John Nagel said he will be requesting more funding to cover the cost of replacing the basketball court.
- f. Update on Brandywine Conservancy's Subscribers Program held on 4/1/17
 - i. John Nagel reaching out to them to get materials from the program.
- g. Corrections, if any, to contact information for Parks & Rec Board

6. Mom's club playground proposal

- a. Kristin Thomas reported that the mom's club is going to get additional estimates and research fundraising.

7. New Business:

- a. Request from Boy Scout, Casimir Szupica
 - i. Amanda Snyder suggested to invite him to a meeting. William Steele will contact him.

8. Meeting Adjournment at 8:22pm

Notes completed by Amanda Snyder